



Chelford Village Preschool
Development Plan
2022-2023

Overview of Current Priorities

1, Continue to review and develop the recent curriculum changes and support practitioners in its delivery.

Over the last 12 months the manager and staff have been working together to review and develop the curriculum. Our revamped curriculum is designed around different topics over the year which covers learning across all the areas of the EYFS. We have considered what we would like children to be able to do by the time they leave us and introduced simple goals which are at the heart of our curriculum intent.

As part of our implementation, the team have looked closely at the preschool day, and how we can make sure our daily routine maximises opportunities for learning to take place. Within this we have introduced regular daily sessions such as 'Squiggle and Wiggle' which support early writing skills, as well as ensuring that our timetable supports regular and routine opportunities for Welly Walks, stories, carpet time etc. Our topic framework is now in place and practitioners are planning activities around these topics which meet our curriculum intent. The next steps in fully embedding the changes are to review what is going well, what still needs to be improved, and ensure that we can successfully assess the impact on the children.

Update October 2023

The curriculum has now been finalised and is running well.

At the start of this academic year, we have introduced the Little Wandle Foundation Phonics and Reading Programmes, which have become a keystone in our curriculum and delivery.

Activity planning is designed around 3-4 core books and nursery rhymes each half term. The preschool timetable is running well to allow for learning programmes such as 'Little Wandle' and 'Squiggle and Wiggle'. The manager has delivered a presentation to parents about the revised Curriculum to parents, which has been well received.

2, Strengthen parental links and involvement.

As a setting, we know our families and local community well and we are approachable and welcoming. We have a settling in procedure in place where we get to know our children and families, and an established keyperson system is in place to ensure these continued links. We share children's learning experiences with parents using tapestry, and there are always opportunities for parents to discuss their children at the beginning and end of every session. There are opportunities for parents to share special preschool experiences with us, like our Christmas Nativity, Sports Day and most recently our Mother's Day afternoon tea.

The next steps in improving our partnership with parents include, supporting parents with ideas and opportunities for home learning, providing more opportunity for parents to share their skills and time with the children in the setting, and improving and increasing the information we are sharing with our parents about their children's learning and development.

Update October 2023

Recent Parents Curriculum Information Session has been really well received. Parent questionnaire response was also good. Consultation meeting with Michelle at the start of September highlighted a weakness in providing practical ideas for parents to continue their learning at home to establish a more joined up approach to children's learning, and the manager has responded swiftly with a number of approaches to ensure that this is now happening.

Moving forward, there is still room to look at increasing opportunities for parents to share their skills, come into preschool as parent readers, or visitors. This could be considered in next year's development plan.

3, Update Preschool Website

The website hasn't been updated for nearly 2 years, and the information is no longer correct, as a result the website has fallen out of use as a place where parents look for information. The website has potential to share lots of information, including teaching and learning and links to learning at home, signposting parents to support as well as being a shop window for prospective parents.

Update October 2023

Website has been built, but progress has been stalled due to time pressures on the manager in terms of inputting literature for web pages. The manager will make this a priority over the October half term. **We need to look towards creating a new logo as our current logo is not only out of date, but we do not have the digital artwork to be able to use this for our website.**

4, Review and Improve resources and the Learning Environment

Significant financial pressures in 2019/20 meant that any real spending on resources and the learning environment was halted. We are now in a more stable financial position and we very much need to review our learning environment and renew and replace some resources.

'Practitioners and leaders create an environment that supports the intent of an ambitious and coherently planned and sequenced curriculum. The available resources meet the children's needs and promote their focus on learning.' Ofsted EIF Requirement

Update October 2023

Some significant spending has taken place on items such as the preschool shed, and mud kitchen, which has had a positive impact on our provision, practice and children's experience. We still need to complete a comprehensive audit of resources with costings, a wish list of areas which need more resources and spending, a timetable for achieving this and fundraising targets and plans if necessary.

Chelford Village Preschool Development Plan 2022-2023

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What action will be taken?	Timescale /Start Date	Who will deliver and monitor the action?	Current Status. Date for review/ completion	Review of Impact. What evidence will show success? What is the impact on the children?
Continue to assess the daily routine and how it is working to support teaching and learning, does this need any tweaking?	February 23 2 Half Terms	Manager	FULLY COMPLETED	Sept 23: Daily Routine is now finalised. Staff are confident in the daily timetable which is working well to deliver the new learning programmes and updated curriculum.
<p>Greater focus is needed on individual keyworker led learning opportunities for children in the mornings.</p> <ul style="list-style-type: none"> Review and improve the continuous provision in the mornings. Staff to adopt a more 'in the moment' style planning approach to morning activities, playing alongside and following children's interests to extend children's learning and support their individual targets from their ILP's. <p>Staff are now planning well around topics in the afternoon for the whole group, carry out manager observations of these planned activities to</p> <ul style="list-style-type: none"> Assess how the overall implementation and impact of these activities meets the overall intent. Observe individual staff practice and highlight any areas for training. Arrange for peer observations to take place this term as a means of sharing and strengthening individual practice. 	<p>April 23 6 weeks</p> <p>February 23</p>	<p>Manager</p> <p>Manager</p>	<p>FULLY COMPLETED</p> <p>FULLY COMPLETED</p>	<p>13/10: Since adopting Little Wandle programme, morning continuous planning and afternoon direct teaching activities are planned around core books, which is working well. Planning is now carried out by senior staff to ensure quality and continuity. Practitioners are still timetabled to set up, resource and deliver these planned learning activities. Individual intent of all activities is clearly defined, aligns with our overall curriculum goals/intent, and takes into account children's individual targets from their most recent ILP.</p> <p>Staff/Manager observations, in house training to strengthen practice to be included in 2023-24 Development Plan.</p>
Review our system of assessment and how we are tracking and keeping a record of individual children's progress relative to their starting points. Look at making sure that this is not onerous or overly time consuming. Also review our system of how we are tracking the progress of the cohort as a whole, to measure the impact of our curriculum and highlight any areas where provision or practice can be improved.	April 23 6 weeks	Manager	FULLY COMPLETED	<p>26/4: Annual Assessment Schedule is already good. Only requirement is to ensure good planning and organisation to make sure it's adhered to.</p> <p>Sept 23: Our process of assessment and reporting has been reviewed and finalised. Staff are confident in their understanding and delivery, and our process of reporting and assessment has been shared with parents. Appendix attached.</p>

Chelford Village Preschool Development Plan 2022-2023

<p>Wellcomm is now being used successfully as an early assessment and screening tool to identify children who require extra support. Arrange for 2 staff members to attend Wellcomm training day to look at improving our delivery of the interventions and activities. Schedule regular and planned sessions within the daily/weekly routine to offer small group interventions.</p>	<p>Training April 25th (6 weeks)</p>	<p>Staff and Manager</p>	<p>FULLY COMPLETED</p>	<p>26/4: Mardi and Katy have attended training.</p> <p>Sept 23: In her role as SEN Lead, all Wellcomm data is sent to Dawn following an assessment period. Dawn identifies children on Red or Amber and considers them for 'First Concerns' within the graduated SEN Approach. Dawn has created a google doc system with weekly timetabled interventions, this is shared with keyworkers to carry out and sign when completed. This is monitored by both Dawn and Katherine to ensure that one to one interventions are implemented and we are able to check progress.</p>
<p>Letters and Sounds sessions have been researched by the manager but are not yet embedded into the daily routine. Carefully consider and plan when and how to include this this into the daily/weekly routine in small group activities.</p>	<p>April 23 6 weeks</p>	<p>Staff and Manager</p>	<p>End of May 2023 PARTLY COMPLETED</p> <p>SEPT 23 FULLY COMPLETED</p>	<p>Dawn and Katherine in process of establishing structured planning and timetabling Letters and Sounds sessions during the daily/weekly routine.</p> <p>Dawn to take the lead role in launching and embedding into daily practice.</p> <p>Staff meeting to discuss adopting letters and sounds and disseminating information scheduled for first week back 06/06/23.</p> <p>Sept 23: School have shared access to Little Wandle Foundations Phonics Programme, which now provide</p>

Chelford Village Preschool Development Plan 2022-2023

Aim	Strengthen parental links and involvement.			
What action will be taken?	Timescale/ Start Date	Who will deliver and monitor the action?	Current Status. Date for review/ completion	Review of Impact. What evidence will show success? What is the impact on the children?
Complete self-evaluation audit of current practice in working with parents as partners, use findings to inform any necessary actions.	April 23 2-3 weeks	Manager	FULLY COMPLETED	Areas where further action is needed are: Using parents as a resource, parent readers, visitors to the setting
Produce a parent information sheet/evening about the curriculum and what their children will be learning at school so they are able to feel involved at a deeper level. Update at the start of each half term when the topic and key books change.	April 23 2-3 weeks	Manager	FULLY COMPLETED	Sept 23: In person and Online Curriculum presentation for parents has now taken place, and has been really well received by parents. Our curriculum is really robust and as a result this has been a success, and a pleasure to share with parents, we will consider delivering this at the beginning of each academic year. Parents information sheet about 'Our Curriculum' has also been produced. Once up and running this will become an information page on our website.
Combine this with the introduction of weekly challenges, games and learning activities to do at home, which links into the curriculum. Encourage parents to use tapestry to post their children's home learning so that we are able to celebrate this in preschool with our children. Sept 23: Consultation meeting with Michelle at the start of September 23, highlighted a weakness in providing practical ideas for parents to continue their learning at home to establish a more joined up approach to children's learning. Michelle also advised to seek parental views and comments more frequently on their experiences and ensure these views are weaved into the plans for the setting to help to truly offer a tailored provision for the families and children who attend.	April 23 2-3 weeks	Manager	FULLY COMPLETED	Sept 23: The Manager has responded to these concerns immediately. <ul style="list-style-type: none"> • Individual Learning Plans now include tailored suggestions based on children individual next steps for ways that parents can support their child's learning and development at home. • All parents have received a list of suggested websites and apps that they can access for ideas on ways to support learning at home. • Parents receive a summary of our learning for the coming half term, in which they are given our core books and nursery rhymes so they are able to share these books with their children at home. • Our core book planning includes suggestions for parents to connect to the book at home, these ideas will be delivered to parents in the weekly newsletter. • The weekly newsletter will also include a weekly 'Maths Challenge' related to the current maths focus.

Chelford Village Preschool Development Plan 2022-2023

				<p>Seeking parental views: All parents have received a parent's questionnaire, we have had a 68% response rate, see Appendix for Results Summary. The results summary has also been shared with parents. Manager will look into regular opportunities for gathering parents views, such as quick post it notes, 2 stars and a wish, opportunities where parents are gathered together.</p>
<p>Relaunch and redesign regular parent newsletter. Newsletter communication to be emailed to include:</p> <ul style="list-style-type: none"> • Weekly information of what the children have been, and will be learning in preschool. • Weekly ideas for home learning linked to our current topic. • Suggestions of apps and books, signposting to family support or family events. • Preschool Calendar Information and reminders 	April 23	Manager	FULLY COMPLETED	<p>The new look newsletter was launched on the 21st April, initial feedback from parents is really positive. Use parent questionnaire to review success and impact</p> <p>Sept 23: Production of the newsletter stalling in the first half term of this academic term due to time taken to produce the letter each week. Newsletter WILL be coming back after the half term, manager will ensure that sufficient prep is completed in advance over the half term, to lessen the time taken during the school week once. System and control is in place for this. From next half term the newsletter will also include ideas for how parents can connect to our core books with their child at home and a weekly maths challenge related to our current maths focus.</p>
Update outside parent notice board	April 23 1 week	Manager / Staff	FULLY COMPLETED	Manager to ensure regular and continued updates
Plan Father's Day opportunity for dads or grandads to visit preschool (June)	ASAP	Manager	FULLY COMPLETED	Feedback from recent Mother's Day event was positive, turnout was high and the event was really enjoyed by the children and their mums. Father's Day Big Breakfast was also a huge success, turnout was high and the event was really enjoyed by the children, staff and their dads. Continue both events on an annual basis.
Design and send out a parent feedback questionnaire, include an audit of parent skills and invite parents to share these with the children. Reintroduce parent readers.	April 23 2-3 weeks	Manager	FULLY COMPLETED	<p>Sept 23: All parents have received a parent's questionnaire, we have had a 68% response rate, see Appendix for Results Summary. The results summary has also been shared with parents. Manager will look into regular opportunities for gathering parent's views, such as quick post it notes, 2 stars and a wish, opportunities where parents are gathered together.</p>

Chelford Village Preschool Development Plan 2022-2023

				Audit of parent skills still outstanding, moving forward into next years Development Plan, consider increasing opportunities for parents to share their skills, parent readers, visitors etc.
Review and make necessary changes to how we are reporting to parents over the year on their children’s progress, this is not consistent, and needs improvements to ensure it is sufficient without also being overly burdensome for staff.	February 23 6 weeks	Manager	FULLY COMPLETED	Manager has reviewed the process for reporting and assessment, and put systems in place to ensure that we stay on track across the school year. ILPs are produced termly with targets at the manager supervision which halves the workload.
Staff to renew efforts to consistently post learning activities on tapestry, so that parents can know what their children have been learning at school. Currently, this can be inconsistent.	April 23 Continuous	Staff	FULLY COMPLETED	System now in place whereby manager checks tapestry on a weekly basis to download photos for the newsletter. Tapestry posting has increased its quality, and consistency as the manager is regularly keeping an eye on and reminding staff to post activities to inform the newsletter.

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Aim	Update Preschool Website				
What action will be taken?	Timescale/ Start Date	Who will deliver and monitor the action?	Current Status. Date for review/ completion	Review of Impact. What evidence will show success? What is the impact on the children?	
Katherine to link in with Gemma Jackson initially for basic instruction on making changes to/updating the website.	April 23 3-4 months	Manager	FULLY COMPLETED	Decision was made at committee meeting 24/03/23, that professional website design company be enlisted to rebuild website. Juniper Website employed to redesign website, hoping to launch new website at the end of June.	
Reach out to parent body, to see if anyone has any expertise and would be able to support and help	April 23	Manager	FULLY COMPLETED		
Compile and design website content, to include: <ul style="list-style-type: none"> • Vision and Values • Staff information page • Curriculum Information • Ongoing Self Evaluation/Development plan • Policies and Procedures • Session costs and Availability • Calendar of events • Links to support, parent information. • Links to support children’s learning at home 	April 23 2-3 weeks	Manager	End of June IN PROGRESS OCTOBER FULLY COMPLETED	October 23: Website has been built and all content and pictures are on the website. We are now waiting to switch between the old provider and new provider so the new website can be ‘live’. This is expected to happen within the next couple of weeks.	
Complete the changes/update to the website	June 23 2-3 weeks	Manager	End of June IN PROGRESS OCTOBER FULLY COMPLETED	We would benefit from having a new logo, we do not have any artwork for our current logo which looks like it was created as a ‘WordArt’ title 20 years ago!! Manager to look towards creating a new logo to use initially for the website and after this for our wider branding.	
Arrange for the updating/rebuilding of website and establish a procedure for continued upkeep and once it’s up and running.	July 23		End of June IN PROGRESS OCTOBER FULLY COMPLETED		

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What action will be taken?	Timescale/ Start Date	Who will deliver and monitor the action?	Current Status. Date for review/ completion	Review of Impact. What evidence will show success? What is the impact on the children?
Wellcomm screening, assessment and intervention toolkit purchased and being used in practice.			FULLY COMPLETED	
Mud Kitchen, outside learning bench, shed and storage boxes purchased and being enjoyed!			FULLY COMPLETED	
Audit current learning resources, and environment, list what provision and resources we have to support learning across the curriculum and 7 areas of the EYFS for the different age groups, highlighting which areas are under resourced.	February 23 ASAP	Manager/ Staff	FULLY COMPLETED	<p>Manager to discuss resource wish list with staff at next staff meeting, as well as the committee, to agree a spending budget. Manager to update necessary resources.</p>
Create comprehensive inventory of current resources	April 23 ASAP	Manager	FULLY COMPLETED	
Create a resource wish list with costings, determine what spend budget is available or the necessary fundraising target.	April 23 ASAP	Manager/ Committee	FULLY COMPLETED	
Tap into Eleanor Daniel and her knowledge around communication friendly classroom training.	April 23 ASAP	Manager	NOT STARTED	

Chelford Village Preschool Development Plan 2022-2023

Suggestions for future overall aims.

- Supporting Diversity and Racial Equality
- Develop our use of technology as a learning tool, iPads/Whiteboard, both resources are currently under used.
- Real Fundraising push
- Our ambition in the longer term would be to extend our outside area as far as the end of the reception classroom, resurface the floor, replace the canopy and rezone the learning areas.